

St. JOHN FREIGHT SYSTEMS BELGIUM BVBA
Madrasstraat 70, 2000 Antwerp, Belgium
VAT. BE0865376293
Tel. + 32 3 2332214
Email. antwerp@stjohnlogistics.net
Internet. www.stjohngroup.net

INFORMATION ON PROCESSING PERSONAL DATA – PRIVACY POLICY

The privacy of our clients, prospective clients, suppliers, job applicants and visitors to our website are important for us: **St. John Freight Systems Belgium BVBA with registered office Madrasstraat 70, 2000 Antwerp – Belgium, Company (KBO) – nr. 0865.376.293.**

This document provides you with information about the processing of your personal data and your rights related to this data processing by us.

We recommend that you carefully read this Privacy Policy (our Privacy Policy) to know, how your personal data (the Personal Data) are collected and used by us and the rights you have in relation to your Personal Data. We have done everything to make them as clear as possible. If anything is not clear to you, please do not hesitate to contact us and we will explain you any concept or passage.

Personal Data as mentioned in this Privacy Policy refer to any information relating to an identified or identifiable natural person.

In the event that you provide us with personal data about another natural person, you must have her or his permission to share such personal data with us in accordance with this Privacy Policy and other possible applicable privacy notices, inform that natural person about this Privacy Policy and any of our other applicable privacy notices; and have obtained any legally required consent, where applicable.

1. Who processes the Personal Data?

The controller of all Personal Data processed about our clients, potential clients, suppliers, job candidates and website visitors is **St. John Freight Systems Belgium BVBA with registered office Madrasstraat 70, 2000 Antwerp – Belgium, Company (KBO) – nr. 0865.376.293.**

2. What kind of Personal Data do we process?

The Personal Data we collect and process will differ depending upon the relationship. We will hold different types of Personal Data - if you are a client, a potential client, a supplier, a job candidate or a visitor to our Website:

Client	<ul style="list-style-type: none">• contact data (first name, last name, address, email, telephone, etc.,)• professional data (such as company, title/function)• information about our services• financial information and account details
Potential clients	<ul style="list-style-type: none">• contact data (first name, last name, address, email, telephone, etc.,)• professional data (such as company, title/function)• marketing activities, and client feedback

Suppliers	<ul style="list-style-type: none"> • contact data (first name, last name, adress, email, telephone, etc.,) • professional data (such as company, title/function) • financial information and account details • information enabling us to receive products and/or services
Job candidates	<ul style="list-style-type: none"> • contact data (first name, last name, adress, email, telephone, etc.,) • personal data (such as date of birth) • information about the applied job • curriculum vitae • skills

3. Do we collect Personal Data through our website?

In general, we do not collect or store any personal data when someone is visting our Website.

4. For what purposes do we use Personal Data?

The purposes of processing your Personal Data are different depending on thesituation.

Clients	<ul style="list-style-type: none"> • to communicate with you • to perform our services • for our client- management • to provide our services • to improve the quality of our services • to manage our business operations and IT infrastructure • to comply with applicable laws and regulatory obligations
Potential clients	<ul style="list-style-type: none"> • to communicate with you • to carry out potential client- management • to carry out research and analysis • to manage our business operations and IT infrastructure
Suppliers	<ul style="list-style-type: none"> • to communicate with you • to carry out supplier management • to perform for the procurement of products and/or services • to manage our business operations and IT infrastructure • to comply with applicable laws and regulatory obligations
Job candidates	<ul style="list-style-type: none"> • to communicate with you • to carry out recruitment and selection activities • to evaluate applications • to assess your eligibility and suitability for a position

As a potential client, you are not obliged to provide any personal data.

As a client or a supplier, certain Personal Data are to be provided, e.g. for statutory or contractual reasons.

As a job candidatecertain Personal Data is necessary for entering into a possible contract.

5. To what extend do we provide Personal Data and why?

In connection with the purposes described above, we may need to share your Personal Data with third parties, so-called ‘recipients’.

These recipients may include:

1. external service providers, such as security professionals, accountants, auditors, experts and other professional advisors, IT system operators, hosting providers, financial institutions, public authorities.
2. third-party participants in legal proceedings and their advisors for the protection of our rights, to courts, insurance companies etc.
3. St. JOHN GROUP - companies

6. How long do we keep Personal Data?

We will keep the Personal Data during the period necessary for the purposes for which we collected the data. The precise period will depend on those purposes but no longer than is legally regulated.

7. What are your rights to your Personal Data?

With respect to your Personal Data we process, you have the following rights, as set forth in the regulation:

- Right of access: You have the right to information whether or not your Personal Data are being processed and, in that event to get the information regarding your Personal Data and regarding the processing.
- Right to rectification: You have the right to correct inaccurate and/or incomplete Personal Data and in that case have recipients to whom inaccurate and/or incomplete Personal Data was provided informed about that rectification.
- Right to erasure: Provided the legal conditions are met, you have the right to have your Personal Data erased.
- Right to restriction of processing: Provided the legal conditions are met, you have the right to have a restriction of the processing of your Personal Data and in that case the possibility to limit the processing to mere storage.
- Right to data portability: Provided the legal conditions are met, you have the right to be provided with your Personal Data and to transfer your Personal Data to another controller.
- Right to object: You have the right to object to the processing of your Personal Data based on certain grounds and always the right to object to the use of your Personal Data for direct marketing.
- Right to withdraw consent: If you have given your consent to our processing of your Personal Data, you have the right to withdraw that consent at any time, without such withdrawal affecting the lawfulness of processing based on consent before its withdrawal.
- Right to lodge a complaint with a supervisory authority: If you are of the opinion that our processing of your Personal Data is inconsistent with the law, you have the right to file a complaint with a supervisory authority, in Belgium:
 - The 'Data Protection Authority' (Autorité de Protection des Données – Gegevensbeschermingsautoriteit) that can be contacted :
 - by regular mail: Drukpersstraat 35, 1000 Brussel, Belgium
 - by telephone: +32 (0)2 274 48 00
 - by facsimile: +32 (0)2 274 48 35
 - by email: contact@apd-gba.be

St. John Freight Systems Belgium BVBA
Privacy Policy

- The above rights may be applicable in certain circumstances only and may be subject to certain conditions, exemptions or exceptions as set out in the applicable data protection legislation.

8. Who can you contact regarding your Personal Data?

If you have questions, concerns or complaints about the manner in which we process your Personal Data, you can contact us as follows:

St. John Freight Systems Belgium BVBA
Adress: Madrasstraat 70, 2000 Antwerp, Belgium
Tel. + 32 3 2332214
Email. antwerp@stjohnlogistics.net
Internet. www.stjohngroup.net

This Privacy Policy was last updated on the date mentioned below and may vary from time to time, so please check it regularly.

Antwerp, 31.07.2018